

Hamden Art League

Art Exhibition Policies

The Hamden Art League welcomes the opportunity to display works of art from its members. The Hamden Art League, with the support of Miller Library Senior Center, makes monthly art exhibits possible as a service to members of the Hamden Art League – enabling them to display their works of art for public viewing.

The Gallery

The area available for art exhibitions is limited to the lobby of the Miller Memorial Library Senior Center, the hallway of the Senior Center, and the large meeting/ dining area of the Senior Center. This exhibition space is a multipurpose community space. The shows will be open to the public during normal library hours – Monday through Friday, 8:30 am to 4:30 pm.

Hanging

The Hamden Art League committee will schedule and reserve both “hanging” and “take down” dates with the artist and the Senior Center staff. Each show will be approximately one month long. Artwork is hung and taken down on the first and close to the last day of the month (unless those days fall on a weekend or holiday).

Hanging and dismantling of the exhibit is the responsibility of the artist(s). HAL committee members will be present to offer guidance and assistance during the hanging process, and to approve appropriateness of the artwork.

Artwork must be labeled on the back of the item with the name and contact information for the artist. Artwork must be securely wired and framed for hanging (do not use saw toothed hooks). HAL will supply the hanging system by which the artwork is hung on the wall. Only art works that can be hung on this system may be displayed.

Artist Profile and Price List

A profile of the artist(s) should be framed and hung in the Senior Center lobby. A majority of the artwork should be for sale.

The artist is responsible for numbering the art after it is hung. A price list should be framed and posted next to the artist(s) bio(s). Also price lists should be made available for the public. (It is suggested that at least 100 price lists be made available) The price list should contain the name, address, and telephone number of the artist so that anyone interested in the artwork can contact the artist directly.

HAL requests 20% of sales. Items which are not for sale should be listed as NFS. The Senior Center staff should not be involved with sales transactions but should be given a price list for reference if needed. Paintings which have been sold must remain as part of the exhibit until the end of the show.

Publicity

The exhibitor is responsible for the publicity of his or her exhibit. This includes press releases for newspapers, art magazines, radio stations, email notifications, postcard announcements. HAL will post information about each exhibit on its website at www.hamdenartleague.com

Receptions

The artist(s) may choose to host a reception to mark the opening of his or her show. The date for these receptions must be scheduled ahead of time on the Senior Center calendar. The artist(s) is responsible for publicity relating to the opening reception. Providing refreshments for the show is the responsibility of the artist. (No alcoholic beverages are permitted) Clean-up after the opening reception is the responsibility of the artist(s). Tables will be provided by the Senior Center. The exhibitor is responsible for providing tablecloths, floral arrangements, plastic or paper cups and plates, napkins, paper towels, and garbage bags. The kitchen is not available for use.

Insurance

The rooms and hallway of the Senior Center are kept open during all times that the library is open and often activities are scheduled in the evening hours also. The Library's insurance policy, the Senior Center's insurance policy, or HAL's insurance policy do not include works of art in these exhibitions. Exhibitors must sign the Exhibit Registration/Release form. This must be signed before the artwork is hung. You may choose to provide your own insurance coverage.

A 20% commission on any and all sales resulting from the exhibit is required at the end of the exhibit period. Checks are to be made payable to HAL.

Additional Information

For additional information contact Joan Lakin at jflakin@comcast.net or by phone at 203.288.4196.